



**REPORT TO: THE PORTCHESTER CREMATORIUM JOINT COMMITTEE –  
26 JUNE 2023**

**REPORT BY: PROPERTY MANAGER, IAN COUSINS**

**REPLACEMENT OF CREMATORS - UPDATE REPORT**

**1. Purpose**

1.1 To inform members on progress with the project to replace the existing cremators at Portchester Crematorium.

**2. Progress**

2.1 The details below cover the period March to May 2023.

2.2 Following their successful work on the feasibility study into the cremator replacement specialist consultancy, CDS have been re-appointed as project manager to deliver the programme of work to replace the existing cremators.

2.3 The initial appointment with CDS includes Project Manager, Quantity Surveyor, CDM / Principal Designer and Architect services.

2.4 Further surveys have been completed to understand in greater detail the existing arrangements of the structure at the crematorium and to inform the design process.

2.5 Future investigations / surveys have been arranged for structural, civil engineering and mechanical / electrical services to further inform the final design.

### 3. Programme

3.1 Site visits and technical inspections have now commenced and will continue over the next two months. The provisional programme of dates for other key activities is provided below.

| <b>Activities</b>             | <b>Period</b>              |
|-------------------------------|----------------------------|
| Inspections and surveys       | June and July 2023         |
| Procurement of cremators      | August and September 2023  |
| Procurement of building works | September to December 2023 |
| Works to commence             | March 2024                 |
| Target completion date        | November 2024              |
|                               |                            |

### 4. Financial Update

4.1 At present our only financial commitment for this project is the agreed costs for our appointed consultants CDS, including the larger professional team and the additional building surveys required to complete the design work.

4.2 Whilst market conditions remain unstable current information suggests that these works will be delivered within the budget of £3 - £4.5m agreed at the Joint Committee meeting on the 20<sup>th</sup> March 2023

### 5. Conclusion

5.1 With interim works to reline two cremators now complete it is considered that the five operational cremators can handle the predicted number of cremations over the winter period of 2023/2024.

5.2 Installation of the new cremators is programmed to commence in March 2024 and be completed over the usually quieter spring and summer period which will lessen the impact on the ongoing operations at the Crematorium. In addition, this allows more time to complete design work and look to reduce risks in the construction phase.

Ian Cousins  
**Property Manager**  
June 2023

### **Background List of Documents – Section 100D of the Local Government Act 1972:**

Nil